

How to Write a Summary

Begin with a topic sentence that...

- Clearly expresses the main idea
- Includes the topic and the author's approach to the topic.

Example 1:

e.g. Subject = dogs

Approach = are wonderful pets

e.g. Topic sentence

Dogs are wonderful pets.

Example 2:

e.g. Subject = exercise

Approach = young people don't get enough

e.g. Topic sentence

Exercise is something young people today do not get enough of.

Continue with the body and...

- Include three supporting ideas
- Relate each idea to the main topic
- Leave out your own opinion and small details.

End with a concluding sentence that...

- Restates the topic sentence idea (main idea) in different words.

Remember to Use...

- Full sentences
- Correct spelling, grammar and punctuation.